

EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of labour & Employment, Govt. of India)
SUB-REGIONAL OFFICE

2<sup>nd</sup> Floor, Samarth House, Near Jainam Residency,
Opposite Pal Lake, Pal, Surat-394510

RE-EOI/BID DOCUMENT FOR HIRING OF BUILDING FOR BRANCH OFFICE SALABATPURA, SURAT.



#### कर्मचारी राज्य बीमा निगम (उप क्षेत्रीय कार्यालय, सूरत) Employees' State Insurance Corporation (SRO,Surat)

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. of India) द्वितीय तल, समर्थ हाउस, जैनम रेसिडेंसी एवं समर्थ पेरेडाइस के पास, 2<sup>nd</sup> Floor, Samarth House, Near Jainam Residency पाल लेक के सामने, पाल, सूरत — 394510



Opposite Pal Lake, Pal, Surat - 394510 ई-मेल: dir-surat@esic.nic.in फोन :0261-2730124

No.: 39/W/25/13/2/BO-SBP/Rent/2019

Date: 28.07.2020

## NOTICE INVITING E-TENDER (Online/Offline) EXPRESSION OF INTEREST (RE-EOI) FOR HIRING OF PREMISES FOR BRANCH OFFICE AT SALABATPURA, SURAT.

Employee's State Insurance Corporation, Sub Regional Office, Surat invites RE-EOIs for hiring of office premises for a period of 5 years on monthly rental basis. The premises should have approximate carpet area around 1000 square feet excludes parking, lift, corridors, common area, balcony, lobbies etc for its Branch Office within the limit of Salabatpura, Surat city (building should be situated within 3 Kms of radius from Maliniwadi, Salabatpura, Surat). Accommodation on ground floor is preferred.

#### **SCHEDULE FOR EXPRESSION OF INTEREST (Re-EOI):**

1	Total Period of contract	5 Years (Five years from the date of commencement of lease agreement)		
2	Date and Time for Commencement for RE-EOI	Date:- 30.07.2020. at 10:00 <u>A.M.</u>		
3	Last Date of Time for submission of RE-EOI	Date:- 19.08.2020 up to 02:00 <b>P.M.</b>		
4	Date and Time of Opening of RE-EOI	Date:- 21.08.2020. at 12:00 P.M.		
5	EMD (Rs.)	Rs. 24,000/- (Rupees Twenty four thousand only)		

#### **Important instructions for Online Bid Submission**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital-Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirement and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may obtained at <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a>

#### REGISTRATION

- 1. Bidders are required to enrol on e-Procurement module of the Central Public Procurement Portal (URL: <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a>) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge.
- 2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from CPP Portal.
- 4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificate with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/nCode/eMudhra), with their profile.
- 5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others, which may lead to misuse.
- 6. Bidder then logs in to the site through the secured log-in by entering their user ID/ password and the password of the DSC /e-Token.

#### SEARCHING FOR TENDER DOCUMENTS

- 1. There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc to search for a tender published on the CPP Portal.
- 2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tenders schedules. These tenders can be moved to the respective "My Tenders" Folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the tender documents.

3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

#### **PREPARATION OF BIDS**

- 1. Bidder should take in to account any corrigendum published on the tender document before submitting their bids.
- 2. Please go through the tender advertisement and tender documents carefully to understand the documents required to submit as part of the bid. Please note the numbers of covers in which the bid documents have to be submitted, the number of documents-including the names and content of each documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3. Bidder, in advance, should get ready with bid documents required to be submit as indicated in the tender documents/schedule and they can be in PDF/XLS/RAR/DWF/JPG/ formats. Bid documents may be scan with 100 dpi with black and white option that helps in reducing size of the scanned documents.
- 4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditors certificate etc.) has been provided to the bidders. Bidders can use "My Space" or "other Important Documents" are available to them to upload such documents. These documents may be submitted directly from the "My Space" area. While submitting a bid, and need not be uploaded repeatedly. This will lead to reduction in the time required for bid submission process.

#### **SUBMISSION OF BIDS**

- 1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender documents.
- 3. Bidder has to select the payment option as "offline" to pay tender fee/EMD as applicable and enter details of the instruments.
- 4. Bidder should prepare the EMD as per the instructions specified in the tender documents. The original should be posted/couriered/given in person to the concerned official latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instruments, physically sent, should tally with the detail available in the scanned copy and the data entered during bid submission time other-wise the uploaded bid will be rejected.
- 5. Bidders are requested to note that, they should necessarily submit their financial bid in the format provided and no other format is acceptable. If the price bid has

been given as a standard BoQ format with the tender documents, then the same is to be downloaded and to be filled by all bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cell should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6. The server time (which displayed on the bidder's dashboard) will be consider as the standard time for referencing the deadline for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7. All the documents submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. Unauthorized person should not view the data entered until the time of bid opening. The confidentiality of the bid is to be maintaining by using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is to be done. Any bid documents that uploaded to the server, are subject to symmetric encryption using a system generated symmetric key. Further, this key is subjected to asymmetric encryption using buyers/bid openers public keys.
- 8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9. Upon the successful and timely submission of the bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10. The bid summary is to be in printed format and keep as an acknowledgment for submission of the bid. This acknowledgement may be use as an entry for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

- 1. Any query relating to the tender documents and the terms and condition contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2. Any queries relating to the process on-line bid submission or queries relating to CPP Portal in general may be directed to 24 X 7 CPP Portal Helpdesk.

#### **GENERAL CONDITIONS**

- Sealed offers under envelope system (1) Technical Bid (2) Financial Bid in the prescribed forms are invited from eligible bidders for providing (online/offline) leased accommodation for ESIC Branch Office, Salabatpura near Maliniwadi, Surat
- 2) The amount of Earnest Money Deposit (EMD) of Rs. 24,000./-(Rupees Twenty four thousand only) shall be in the form of deposit at call receipt of a schedule of Bank/Fixed Deposit receipt of Schedule Bank/Demand Draft of Schedule Bank issued in favour of ESI Fund Account no.-1 payable at Surat.
- 3) The Earnest money shall be place in separate sealed cover by writing the name of bidder on the envelope. If the earnest money found not as per the prescribed manner as mentioned at Sr. no.2, Technical Bid (Annex-I) /Financial Bid (Annex-I) shall not open.
- 4) RE-EOI form duly signed in all respect with necessary Earnest Money Deposit in the prescribed manner as mentioned above shall only be consider. Incomplete BID Documents and RE-EOI Bid without Earnest Money Deposit (EMD) shall not consider.
- 5) When there is a difference between the rates in figure and in words, the rates corresponding to the amount by the contractor shall be taken as correct.
- 6) The EMD of unsuccessful bidders will be refundable within one and a half month of finalization of order. In case the order is not awarded or the RE-EOI is rejected, the EMD shall be refunded within two months of opening of Financial Bids. No interest would be payable on amount of EMD. The EMD will be forfeited in case of the Bidder ask for modification in his/her bids or does not accept the contract after being awarded the same.
- 7) For offline submission of Bid, the envelope containing Bid documents shall be sealed and clearly superscripted the name of work and the name and address of the bidder.
- 8) For offline submission of bid, the blank RE-EOI documents can be obtained from the office of the Deputy Director (Construction), Employees State Insurance Corporation, 2<sup>nd</sup> Floor, Samarth House, Opp Pal Lake, Pal, Surat during all working days from 30.07.2020 to 19.08.2020 between 10:00 A.M to 02:00 P.M. on payment of Re-EOI tender fee Rs. 500/- (Non-Refundable).
- 9) The bid should contain technical parameters like Design parameters, types of construction, availability of parking space etc. The bid should kept in a sealed cover and it should be dropped in the Tender Box kept at DD(General) chamber, ESIC, SRO, Surat within stipulated time and date.
- 10) The tender should inter-alia contain details as follows:
  - The location and address of the accommodation with shortest route and distance from Maliniwadi, Salabatpura, Surat.
  - ii) Exact carpet area.
  - iii) Detailed approved plan of accommodation.
  - iv) Facilities and other amenities available in the building.
- 11) Facilities required to be provided by the owner :
  - i) Carpet area of around 1000 sq.ft. (Approx)
  - ii) The building should be fit for office use only.
  - iii) Easy accessibility -The approach road of building be at least 24 ft. (Approx)
  - iv) Free parking space should be provided /make available separately for at least 10-20 vehicles belonging to staff & visitors.
  - v) The office space should have electrical fixtures such as switches, power points, provisions for Air Conditions etc.

- vi) There should be a provision to install a tower of minimum height of 10 meter for data communication.
- vii) The proposed area/building given on rent should preferably on ground floor.
- viii)The building should have adequate security provisions such as compound wall, gate etc.
- ix) The building should have exclusive toilet facilities separately for women and gents as well as disabled person.
- x) The building should be in ready to use condition with electricity, water, sewerage, and fire fighting equipment.
- xi) All mandatory clearances should make available by the bidder who offers building and it is sole liability of the offerer.
- xii) The successful bidder shall provide the building in ready condition as per requirements given above within one month of allotment letter.

#### **BID/OFFER SUBMISSION / OPENING / EVALUATION**

- Interested parties must drop their sealed RE-EOI/BID duly filled in along with all relevant documents at ESIC, Sub Regional Office, Surat on or before at 02:00 P.M on 19.08.2020. in the designated box. However, the bidder submitted bid online will have to submit hard copy alongwith relevant documents. The sealed offer should be superscripted "OFFER OF PREMISES FOR BRANCH OFFICE, SALABATPURA, SURAT. NO
- OFFERS/BID WILL BE ACCEPTED BEYOND THE LAST DATE AND TIME.
- Offline/Online RE-EOI/BID will be opened at conference hall of ESIC, Sub Regional 2. Office, 2<sup>nd</sup> Floor, Samarth House, Near Jainam Residency, Opp- Pal Lake, Pal Surat -394510 on prescribed date and time.
- The offers shall be valid for period of 180 days from the date of opening of the RE-3. EOI.
- 4. The RE-EOI is not transferable. Multiple offers by the same participant will be rejected.
- If the RE-EOI opening day declared as a holiday, offers will be opened at the same time on next working day. Subsequent to opening of the offers, a committee will evaluate the offers and visit the location. The committee decision will have a bearing on all offers.
- The Deputy Director I/c, ESIC, Sub Regional Office, Surat reserves the right to reject any RE-EOI without assigning any reason.

#### **TERMS AND CONDITIONS**

- 1. The premises having following minimum amenities/facilities and features will be preferred for consideration and will be given weightage:
  - (a) The Building offered should be a completed building in all respect and suitable for use as office, with completion certificate, fire- safety certificate and all municipal / government license.

(b) There should be adequate natural lighting and cross ventilation in the campus /compound. There should be provision for 24 hours of adequate SMC water supply.

(c) The building should have adequate fire safety measure and security measures

as per legal requirements.

(d) The building should meet all other safety norms like earthquake and flood resistance etc. required under the law. The property has to be insure all types of damages during the entire period of contract.

(e) The net carpet area should preferably be in a single independent building preferably ground floor with ample parking area and if premises is offered on first or above floor, sufficient provision of lifts from reputed company must be

there and provision for ramp also included.

- (f) The offered property should have 24 hours electricity supply. If owner offers genset to use as power back-up then the expenditure going to be incurred on diesel consumption will be borne on proportionate basis (decided by average consumption of monthly electricity units) by the tenant. A separate electric meter (Commercial) should be provided for use of ESIC. Electricity bill in r/o common area will be borne by the owner. The building should have adequate space for installation of UPS/split air-conditioners etc.
- (g) The building should have prescribed parking space for the visitors and exclusively earmarked for the use of ESIC staff.
- (h) The owner shall permit ESIC to install dishes /communication towers etc without any objection or additional charges. To facilitate electronic communication, installation of power generating/ amplifying devices not restricted to Power transformers, Power generators etc as well as placing of ESIC sign boards, hoarding/publicity materials, Air Conditions etc. on the terrace for its working activities and the owner/Landlord should have no objection of any kind whatsoever and shall not claim any compensation or additional rent.
- (i) The owner/Landlord has to insure the premises/assets rented/hired against risks like burglary, fire or natural calamity at his (owner's risk) own cost and the ESIC will not be responsible for and liable to make good any losses that may be sustained in future date in respect of such premises/assets.
- (j) Painting of the premises and polishing of all doors, windows, ventilators, grills etc. as may be desired by the SRO-Surat will be carried out by the owner/landlord once in two years within the lease period and before the handing over of possession. In case the owner/landlord fails to do so, the SRO-Surat shall have the right to arrange it at the cost of the owner/landlord and deduct the amount from the rent payable or that may become payable, or otherwise recover from the owner/landlord.
- (k) Vitrified tile/marble flooring/granite flooring is preferred for the entire area of the building.
- (I) The owner /landlord has to construct aluminium partitions /cabins /chamber stationery/record room, rest room, Toilets etc as per ESI Corporation's requirement at his own cost before handing over of possession to the ESI Corporation.
- 2. After opening the offers, physical inspection of the premises will be carried out by a designated committee to verify whether the offer meets the needs of the ESIC.

- 3. In case the offer found acceptable, the selected party will be required to furnish the original copy of the Title Deed (attested copy in case of bank loan) of the property along with proof of identity of the owner before the physical inspection. Original documents will be return only after final decision of ESI Corporation.
- 4. As per the requirement of ESIC, the internal partitions and all other interior works should be completed by the owner within a maximum period of 15 days and civil work if any, and should complete the same within a maximum period of 30 days from the date of award of contract.
- 5. Except the Rent and GST, ESIC is not liable to pay any other charges to owner.
- 6. The owner/landlord shall provide adequate electric power load as per requirement of the ESIC at his own cost.
- 7. The premises offered should be in ready condition and the owner of the premises will have to hand over the possession of premises within 30 days of acceptance of the offer by the Competent Authority positively.
- 8. No advance rent will be paid by the ESIC to the owner offering the premises.
- The premises offered should have necessary construction approval/clearance from all Central/State Government and by the local authorities and should be legally free from all encumbrances.
- 10. The selected offerers shall enter into a proper and valid lease agreement with ESIC. The registration charges, stamp duty for registration of lease deed to be borne by the owner/landlord. The original copy of the lease document shall be retained by the leaser. Payment of rent shall be made on monthly basis after deducting the tax (TDS/GST etc) as applicable from time-to time.
- 11. The RE-EOI is for hiring premises for initial period for 5 (five) years and there will not be any revision of rent during the contract period. Further, increase in rent /removal of lease agreement is subject to mutual agreement and proper maintenance of the building by the landlord.
- 12. All the details of the RE-EOI documents must be filled in appropriate columns. In case of any incomplete details /information/documents being noticed, such offers are liable to be rejected. The offerers, before submitting the RE-EOI, should satisfy himself about correctness and authenticity of the details and documents submitted. Submission of wrong details/incorrect information, the offers will be treated as invalid.
- 13. The monthly rent will be payable by ESIC from the date of possession of the building. The rent shall be paid as per the lease agreement. Advance payment of rent shall not be made under any circumstances.
- 14. All existing and future rates/taxes including property taxes etc. in respect of the said premises shall be borne by the owner/ offerer only.
- 15. The ESIC shall pay all charges in respect of electric power and light used on the said premises during the lease period as per the prevailing rates.
- 16. The cost of repair and maintenance of civil /electrical installation, and common areas etc. will be the responsibility of the building owner. Routine replacement of electrical fittings like bulbs, tubes and other consumable will be done by the ESIC. The scope of maintenance is as per enclosed Annexure III.
- 17. All the maintenance related minor complaints shall be attended on priority by the owner (but not later than 24 hours) to the satisfaction of ESIC. If the offerer fails to do so, Rs.500/-per complaint shall be recovered from the monthly rental bill as compensation. In case the complaints are not attended within two working days, the

- job shall be done at the risk and cost of the offerer besides recovery of compensation of Rs. 500/- per complaints.
- 18. The ESIC at any time during Lease Period/Extended Lease period may make temporary alterations like partitions, office fixtures, and fittings to suit office requirements. The cost of partition is to be borne by Landlord/Offerer.
- 19. The ESIC shall have the right to terminate/surrender the lease prematurely to the owner/landlord by giving prior two months' notice without giving any reason.
- 20. During the period of the lease agreement the owner/landlord shall not transfer, mortgage, sell or otherwise create any interest in the premises leased to the ESIC with any party affecting ESIC's right of occupation and any of the terms of the lease without written consent of the ESIC.
- 21. Participation in the RE-EOI process does not entail the offerers any commitment from ESIC. The ESIC will not be liable for any damage/loss caused to the offerers during the RE-EOI process and before signing of the contract. The ESIC reserves the right to reject any/all offers without assigning any reasons and reserved the right to amend these terms and condition as it may be deemed necessary.

#### **AGREEMENT**

The successful offerer shall have to sign and submit a leased agreement deed in presence of witness and Competent Authority of ESIC before commencement of the contract. All the terms and conditions of this RE-EOI documents shall be deemed to have been part of the said agreement. Cost of stamp paper of Rs. 100 will be borne by the landlord/offerer.

#### **DISPUTE SETTLEMENT**

- 1. It is mutually agreed that the differences and dispute arising out of or in connection with this agreement shall be settled by mutual discussion and negotiations. If such dispute and differences cannot be settled and resolved by discussion and negotiations, then the same shall be referred to the Sole Arbitrator appointed by the Officer In-charge of ESIC, SRO-Surat whose decision shall be final and binding on both parties.
- 2. All legal disputes are subject to Surat jurisdiction only.

Sd/-Deputy Director I/c ESIC, SRO, Surat.

## OFFER OF PREMISES FOR BRANCH OFFICE AT SALABATPURA, SURAT

S. No.	Description	
1	Name of the Person/Party holding title to the property with complete residential address (herein	
	after referred to as the owner)	
2	PAN Number	
3.	Contact details of the office	-
Α	Name	
b	Complete Postal Address	
С	Telephone Nos. with STD Code, including Mobile Number	
d	Fax Nos. with STD Code	
4	Details of property offered	
а	Location & Address of the property	
b	Usage of properties as approved by Local Authorities (Select whichever is applicable)	*Residential/Commercial  *Residential& Commercial
		*Shopping Centre/ Shop Cum Office
С	Type of structure (Select whichever is applicable)	*Load Bearing Structure  *RCC Framed Structure
d	Total No. of floors in the building	
е	Specify on which floors premises offered	
f	Total plot area of the property where office is offered (complete land area including open spaces, constructed area within boundary of property offered are within boundary of property offered on rent (In sq.ft.)	
h	Total carpet area(total of all floors) offered (Excluding underground/covered parking areas (In Sq. ft)	
i	Parking area for ESIC Use.  1. Specify area for open parking area etc. and	
	2. Covered space underground parking area.	
j	Approximate distance in KMs to the nearest:- Bus Stand;-	
	Railway Station:-	
	BO Salabatpura (present premises):-	

k	Rent per Sqft. (Excluding G.S.T)	Rs	(In Figure)
		Rs	(In Words)
k (i)	Monthly rent expected (Excluding G.S.T.)	Rs.	(in figure)
		Rs	(in words)
ı	Whether the property is free from all encumbrances claims, litigations etc. if not, give details	Yes/No.	
m	Whether all Govt. dues including Property tax, electricity, water bill etc. have been duly paid up to date (enclose latest documentary proof for the same)	Yes/No	
n	Whether the premises is ready for occupation and completion/occupation certificate obtained from the concerned authorities.	Yes /No	
0	Details of the toilet facilities available on each floor (give details of common toilet facilities as well as attached toilet facilities if any.		
р	Details of the lifts-capacity and number		
q	Details of available fire safety and Securities measures		
r	Whether separate 3-phase Electric power supply for commercial operations is available	Yes/No	
S	Sanction Load(KVA)		(a
t	Whether adequate open space for installation of generator is available	Yes/No	•
u	Details of power-back system. Whether available or not available	4.5	
5	Permission /NOC for erection of tower- ESIC Requires the option of installing a Satellite Dish, Tower on the roof top/terrace of the building, at no extra cost, subject to govt. regulations, size ,at any time during the term of the lease at no extra rental or similar expenses. The ESIC will be responsible for installing and removing the equipment at its own cost and expense.	Yes/No	
6	Signage –ESIC requires the right to use its logos and advertisement at the entrance to its premise and within the premises preference to install a prominent signage on the main building façade	Yes/No	

Place Date Seal & Signature Name



# EMPLOYEES 'STATE INSURANCE CORPORATION SUB REGIONAL OFFICE-SURAT

## ANNEXURE-II

### LIST OF DOCUMENTS TO BE SUBMITTED WITH THE OFFER (Annex-I)

Si. No	Description of the documents	
1	PAN Card of the agency/Proprietor as applicable	
2	Copy of Aadhar Card	
3	Declaration duly signed and sealed by the offerer (Annexure-IV)	
4	Ownership details signed and sealed of the offered property	
5	Title Deed of the offered property	
6	Bank Account Details	
7	Latest copy of payment of municipal tax	
8	Latest copy of payment of electrical charges	



## EMPLOYEE'S STATE INSURANCE CORPORATION SUB REGIONAL OFFICE, SURAT

#### The landlord shall bear the cost of maintenance of the following

Periodical maintenance of Civil/Electrical Fire fighting. Preventive maintenance drill for fire fighting equipment would be responsibility of the offerer.

- Periodical maintenance of the building includes painting of walls, doors & windows and all the exteriors and all the common area of the building.
- 2. Maintenance of Lighting points of common area and external lighting etc.
- 3. Maintenance of Water supply system.
- 4. Maintenance of main building electrical installation, common electrical plumbing and sanitary lines.
- 5. Provision of signage pertaining to common services.
- 6. Insurance of building and its periodical renewal.
- 7. Maintenance of running of motors and water pumps installed at the premises.

#### The tenant would bear the cost of :-

- 1. Provision of consumables for electrical set up such as Bulbs etc.
- 2. Day to day housekeeping and maintenance of the premises.
- 3. Fuel for the generator set.
- 4. ESIC will be liable to pay only monthly rent + GST after deduction of necessary taxes as per government rules.

## DECLARATION

	ANNEXURE-IV
1.	I/We Son/Daughter of
	Shri
C	ompetent to sign this declaration and execute this RE-EOI documents.
2.	I /We have carefully read and understood all the terms and conditions of the RE-EOI and
	hereby convey my acceptance of the same. If any information furnished by me /us is found
	to be incorrect/false, the contract is liable to be cancelled and without prejudice to any
	other legal action.
3.	I /We also affirm that I/We understand that the Competent Authority, ESIC Sub Regional
	Office-Surat, reserves the right to reject any offer or all offers without assigning any reason.
4.	I /We also declare that there are no Government/Municipal restriction barring the letting
	of the proposed building on rent and I/We am/are the legal owner of the proposed
	building.
5.	Compliance under statutory provision is in order and not being violated.
	그렇게 되는 승규가 되는 것이 하는 것이 하는 것이 되는 것이 없는 것이 없다.
PI	ace:- Seal and Signature of the offerer
Da	ate:- Name:-